

# Graveley Primary School



## Accessibility Policy and Plan

**Summer 2015**

**To be reviewed Summer 2018**

This Accessibility Policy and Plan are drawn up in compliance with current legislation and requirements as specified in Schedule 10 of the Equality Act 2010. School Governors are accountable for ensuring the implementation, review and reporting on progress of the Accessibility Plan over a prescribed period.

## **Introduction**

We are committed to providing an accessible environment which meets the needs of all pupils, staff, parents and visitors.

We are committed to fostering positive attitudes to disability and accessibility and to developing a culture of awareness, tolerance and inclusion throughout the school.

## **Policy**

1. The School will identify barriers to accessibility through its Accessibility Plan (the Plan). These include the physical environment of the school, the content and delivery of the curriculum and the provision of information for pupils with disabilities.
2. The Plan will cover a rolling three year period and will be updated annually.
3. Meeting the specified needs of a child accepted as a pupil at the school (by implementing reasonable adjustments) will be given priority over general improvements within the plan in any year.
4. Accessibility is taken into account when making procurement decisions about school equipment, fixtures and fittings.
5. All printed information produced for new pupils/parents should include text notifying them that information can be made available in other formats.
6. Activities and off-site visits will be planned to ensure all factors enabling equality of access are considered.
7. Access audits of the school environment will be undertaken regularly, these will inform the appropriate section of the Plan.
8. As curriculum policies are reviewed, the section on Equality and Diversity will be expanded to include accessibility.
9. Progress in implementing the Plan will be monitored through the Finance, Personnel and Resources Committee. In addition, the terms of reference for all governors' committees will contain an item on "having regard to matters relating to Access".
10. . The School Brochure will make reference to the Plan.

11. The School's complaints procedure covers the Plan.

12. The Plan will be monitored by Ofsted as part of their inspection cycle.

**Graveley Primary School Accessibility Plan 2014-2016**

**Improving Curriculum Access**

<b>Target</b>	<b>Action</b>	<b>Responsibility</b>	<b>Timeframe</b>	<b>Progress</b>
Training for teachers on differentiating the curriculum.	Undertake a staff audit of training requirements.	SENCO		
Audit of pupil needs and staff training to meet those needs.	Review the specific needs for pupils living with a disability, in terms of basic living skills relationships and future aspirations.	Teaching Staff/SENCO		
All out of school activities are planned to ensure (where reasonable) the participation of the whole range of pupils.	Review all out of school provision to ensure compliance with legislation.	SENCO		
Classrooms are organised to promote the participation and independence of all pupils.	Review and implement a preferred layout of furniture and equipment to support the learning process in individual class bases.	Teaching Staff/SENCO		
Training for raising awareness of disability issues.	Provide training for governors, staff, pupils and parents. Discuss perception of issues with staff to determine the current status of the school.	SENCO		

**Graveley Primary School Accessibility Plan 2014-2016**  
**Improving the Delivery of Information**

Target	Action	Responsibility	Timeframe	Progress
Availability of written material in alternative formats when specifically requested.	The school will make itself aware of the services available for converting written information into alternative formats.	Office/SENCO		
Make available school brochures, school newsletters and other information to parents in alternative formats when specifically requested.	Review all current school publications and promote availability in different formats when specifically requested.	Office/SENCO		
Review documentation with a view of ensuring accessibility for pupils with visual impairment.	Get advice on alternative formats and use of IT software to produce customised material (if required).	Office/SENCO		
Raise the awareness of adults working at and for the school on the importance of good communication systems.	Arrange training courses.	SENCO		

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**Improving Physical Access**

<b>Target</b>	<b>Action</b>	<b>Responsibility</b>	<b>Timeframe</b>	<b>Progress</b>
All classroom exits and entrances are wheelchair accessible. Internal floor levels and exits to playground from classrooms 1, and 2 have a small step.	Identify whether a portable ramp could be purchased which would allow flexible use throughout the school to provide cost effective solution.			
Access to School should be both wheelchair and buggy friendly	1. External approach to school gates requires dropped kerb. (Identify if Herts Highways will alter and likely cost)			
Access to School should be both wheelchair and buggy friendly	2. Intercom and remote entrance mechanism are lowered from current height to enable wheelchair user to alert staff to their presence.			
The school playground and marked netball court has an increasingly uneven surface. Continued deterioration would make this area difficult to use for pupils with mobility and some co-ordination problems	Current surface to be removed and tree roots and other underlying obstacles to be removed or treated before re-laying.			